

Monday, 9 July 2012 - UNDERSTANDING TERMINOLOGY MANAGEMENT		
08:00	Registration and Check-In	
09:15	Opening and introduction	
09:45	Introduction to Terminology – Part 1	Petra Drewer
11:00	Coffee Break	
11:30	Introduction to Terminology – Part 2	Klaus-Dirk Schmitz
12:30	Lunch Break	
14:00	Applied Principles of Terminology Work	Petra Drewer
15:00	Coffee Break	
15:30	Retrieving and Validating Relevant Online Information for Terminology Work	Klaus-Dirk Schmitz
18:00	Get-to-know-each-other evening	
Tuesday, 10 July 2012 - TERMINOLOGY MANAGEMENT SKILLS		
09:00	Topic groups meeting/ Terminologists' breakfast	
10:00	Data Categories and Modelling Principles for Terminology Management	Klaus-Dirk Schmitz, Klaus Fleischmann
11:00	Coffee Break	
11:30	Creating a Terminology Database	Klaus-Dirk Schmitz, Klaus Fleischmann
12:30	Lunch Break	
14:00	Terminology Tools – A closer look at Terminology Management Systems	Klaus-Dirk Schmitz
15:00	Coffee Break	
15:30	Terminology Workflows and Interfaces	Klaus Fleischmann
Wednesday, 11 July 2012 - TERMINOLOGY STRATEGIES FOR BUSINESS PROCESSES		
09:00	Topic groups meeting/ Terminologists' breakfast	
10:00	Three "P"s in Terminology Management: Project, Product, Process – Part 1	Silvia Cerrella-Bauer
11:00	Coffee Break	
11:30	Three "P"s in Terminology Management: Project, Product, Process – Part 2	Silvia Cerrella-Bauer
12:30	Lunch Break	
14:00	Case Studies: Terminology and Technical Documentation	Frieda Steurs
15:00	Coffee Break	
15:30	Case Studies: Legal translation and Terminology	Frieda Steurs
Thursday, 12 July 2012 - STANDARDS AND LEGAL ISSUES FOR TERMINOLOGY WORK		
09:00	Topic groups meeting/ Terminologists' breakfast	
10:00	Terminology Work for Literary Translation	Elizabeth Lowe
11:00	Coffee Break	
11:45	Terminology and other Knowledge Organization Systems	Gerhard Budin
12:30	Standards for Terminology Work	Gerhard Budin
13:00	Lunch Break	
14:30	Copyright Issues for Terminology Management	Gerhard Budin
15:00	Coffee Break	
15:30	Participants' Terminology Projects, Q & A Workshop	Blanca Nájera (moderator)
Friday, 13 July 2012 - APPLICATION SCENARIOS		
09:00	Topic groups meeting/ Terminologists' breakfast	
10:00	Participants' Terminology Projects, Q & A Workshop	Blanca Nájera (moderator)
12:00	Coffee Break	
12:30	Wrap-up, Final Discussion, TSS Certificates and Closing	All trainers
15:00	End of TSS2012	

*Programme may be subject to modification